

**KERALA SCHOOL OF MATHEMATICS**

(An autonomous institution under the S&T Department, Government of Kerala)

Kunnamangalam PO | Kozhikode | Kerala | India | PIN : 673 571

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Ref. No: KSOM/82/2025-SA

Date:25-06-2025

QUOTATION NOTICE

Sub: Annual Maintenance Contract of Servers, PCs, Laptop, Printers, Photocopier, Scanner, LAN etc.

Sealed competitive quotations are invited from firms (on official letterheads) duly filled in Annexure- I for award of comprehensive Annual Maintenance Contract (AMC) of Servers, PCs, Laptop, Printers, Scanner, LAN etc, listed in Annexure- II. The firms who fulfil the following eligibility conditions should only apply.

1. The firm must have previous experience in maintaining hardware and network systems in offices and organizations of the Government and preferably also in Public Sector Undertakings of the Government of India/Kerala.
2. The firm must have expertise in preventive on-site maintenance and repair of standalone computers, laptops, laser printers, photo copiers, scanners, projectors, associated peripherals, network components and other hardware parts and accessories.
3. The firm also must have expertise in LAN trouble shooting.
4. The bidder must have working Branch/ headquarters located in Calicut.
5. The firm must be registered with the Registrar of companies and with the Commercial taxes Department for all taxes payable. The bidder should produce self-attested photocopies of documents related to allocation of Registration Number, PAN number, service tax number etc.
6. Income tax certificates for the last 2 financial years must be attached.

IF A FIRM FILING QUOTATION(S) DOES NOT FULFIL ALL OR ANY OF THE ELIGIBILITY CONDITIONS MENTIONED ABOVE, THE QUOTATION OF THE FIRM WILL NOT BE CONSIDERED.

Scope of the work for which quotations are being invited:

1. Comprehensive maintenance of Servers, Personal Computers, laptops, laser printers, photo copiers, scanners, associated peripherals, network components etc., installed in Kerala School of Mathematics, Kunnamangalam PO, Kozhikode 673571
(List of items to be covered under the AMC annexed herewith may be seen at

Annexure-II).

2. Maintenance of Local Area Networking (LAN) installed in this Institute.

Terms and Conditions of the Comprehensive Annual Maintenance Contract (AMC) for which quotations are being invited:

1. The period of contract shall be for one year from the date of commencement of the contract. However, the contract can be terminated at any time during the period of contract after giving notice of 15 days, if the firm did not render the services satisfactorily or parts/spares provided by the firm are found to be sub-standard or any other reasons as the Institute may deem it proper.
2. The rates quoted will remain in force for the full period of the contract. No demand for revision of rates on any account shall be entertained during the contract period. It will be open to the Institute to extend the term of the agreement beyond the contractual period of one year on the same terms and conditions for a further period not exceeding three months, if necessary.
3. The firm will provide maintenance and repair service on holidays and weekends also in case of emergency.
4. As and when any defects are reported for rectification, the bidder should rectify the defects within 24 hrs, failing which penalty at the rate of Rs 200/- per day for computers and 100/- for printers and other peripherals will be enforced. After rectification of defects of any system or providing a service, necessary report should be got endorsed by any authorized officer of KSOM.
5. The firm shall maintain the equipments as per manufacturers' guidelines and shall use standard components for replacement. In case of an instance of sub-standard repair/replacement of parts by the firm, it may lead to cancellation of the contract and legal action may be taken against the firm.
6. The firm will provide genuine parts of the computers and peripherals in case of replacements of parts are needed. The parts shall be of the same make. In the event of their non-availability, or end of cycle good quality parts should be used under intimation to KSOM in writing. Old parts replaced should be returned to KSOM.
7. In case the computer or any peripherals cannot be repaired within the office premises and is required to be taken to the firm's workshop, stand-by arrangement will be provided by the firm without extra charge.
8. The Institute shall not be liable to make payment over and above the comprehensive maintenance cost, in any case. All types of repair/replacement of spare parts shall be covered under the comprehensive maintenance contract, except the force unfortunate conditions which includes only fire, theft, natural calamities, etc.
9. The successful bidder will have to execute an Agreement in Non Judicial Stamp

Paper as per the terms and conditions of KSOM.

10. The payment will be released in two equal instalments on **half year basis** at the end of each half year through bank transfer only. **No advance payment will be given.**
11. Maintenance charges under the AMC shall not include the cost of consumables and supply items such as ribbons, media like cartridges, CD/DVDs, computer stationery. In case of Laser Printers/Photocopier, the maintenance charges under the AMC shall include all parts including Fuser Assemblies, Fuser Units and Teflon sheets. However, the cost of Toner cartridge of Laser Printer/ Photocopier will not be included in the AMC.
12. This Institute shall have the right to include on pro-rata basis in the AMC any new equipment – on the expiry of its warranty – at the rate of contract for that equipment in the AMC.
13. It shall be the responsibility of the firm entering the contract not only to make the items under AMC work satisfactorily throughout the contract period but also to handover the items under AMC to the Institute in working condition on expiry of the contract.
14. Limitations or minor deviations if any may please be included/specified in your quotation.
15. Interested Vendors are invited and inspect the items to be given for the AMC. For those enquiries, please Contact Mr. Sreejith Kurungott, System Analyst, Kerala School of Mathematics, Kozhikode. Tel: 0495 2809009.

A COPY OF THE ABOVE TERMS AND CONDITIONS DULY SIGNED BY THE FIRM IN TOKEN OF HAVING UNDERSTOOD AND AGREED TO THE SAME HAS TO BE ATTACHED WITH THE QUOTATION.

(Quotation notice is available at our website www.ksom.res.in also)

Process for the Quotations being invited:

1. Quotation duly filled-in and signed the prescribed format (Annexure-I) placed inside an envelope with the following words “QUOTATION FOR AMC OF SYSTEMS AND ELECTRONIC GADGETS.” superscribed on the envelope should be addressed to “The Director”, and sent to Kerala School of Mathematics, Kunnamangalam PO, Kozhikode - 673571, so as to reach this Institute latest by **03.00 PM on Tuesday 8th July, 2025**. Quotations will be opening on the same day at 03.30 PM at KSOM office.
2. The envelope should also duly sign outside and sealed.
3. Quotations received after due date mentioned above, will not be accepted under any circumstance.
4. The Institute reserves the right to reduce or increase the number of items offered for

maintenance contract.

5. The Institute also reserves the right to reject any quotation without assigning any reason.
6. A copy of the terms and conditions laid down here may please be attached along with the quotation, duly signed by the firm in token of having understood and agreed to the same.
7. It may be noted that incomplete or conditional quotations will not be accepted.

Kunnamangalam

Ratnakumar Peettakandy
DIRECTOR

ANNEXURE – I

**QUOTATION FOR AMC FOR SYSTEMS AND ELECTRONIC GADGETS AT
KSOM**

Sl. No.	Item	Brand	Model	Quantity (Nos.)	Rate per Unit per annum* (Rs.)	Amount (Rs)
1	Server	DELL	PowerEdge R510	1		
2	Computer	HP	HP Pavilion 500 series	1		
3	Computer	HP	HP 6500	1		
4	Computer	HP	HP 401 G1 Desktop	1		
5	Computers	HP	HP Slim PC- Core i5-6500	1		
6	Computers	DELL	Dell OptiPlex 5080 SFF Intel Core i7 10700	2		
7	Computers	DELL	Intel i5 8400, 8GB, 1TB HDD	5		
8	Intel NUC PC	Intel	NUC PC	3		
9	All-in-One PC	DELL	Dell OptiPlex 7480 AIO Intel Core i9 10900	12		
10	All-in-One PC	DELL	Dell OptiPlex 7780 AIO Intel Core i7 10700	2		
11	All-in-One PC	DELL	Dell OptiPlex 3280 AIO Intel Core i5 10500T	7		
12	All-in-One PC	DELL	Dell OptiPlex 7480-i7 Intel Core i7	1		

			70700			
13	All-in-One PC	DELL	Dell OptiPlex 7480-i9 Intel I9 10900	8		
14	All-in-One PC	DELL	Dell Optiplex 7490-i9	3		
17	All-in-One PC	DELL	Dell Optiplex 7490-i9	6		
18	Laptop	HP	Intel Core i7/16GB	1		
19	Laptop	Acer	Inter core i3 020U/7101U	1		
20	Laptop	HP	HP Pavilion x360 Core i7 11th Gen	2		
21	Laptop	DELL	Dell Latitude 5420 -Core i7	1		
22	Laser Printer	Canon	LBP 3500	1		
23	Laser MFD	Canon	ImageClass MF4320d	1		
24	Laser MFD	Canon	Imageclass MF226dn	1		
25	Laser MFD	Canon	Imageclass MF4820d	1		
26	Laser MFD	Canon	ImageClass MF264DW	1		
27	Laser MFD	Brother	Brother DCPB7535DW	3		
28	Laser Printer	Brother	Brother HL L2361DN	1		
29	Laser MFD- A3	HP	HP M436dn	1		
30	Laser MFD	HP	HP MFP 227fdn	2		

31	Inkjet Printer	Epson	Epson L655	1		
32	Graphics pen Tablet	Huion	Huion Anti-Glare Kamvas 22 Plus	1		
33	Smart Board	Cybernetyx	Cybernetyx Eqlnt 75" Interactive Panel	1		
34	24 port Manageable Switch	DAX	Dx 5024GM	2		
35	4 U Rack	Valrack		1		
36	Scanner	Canon	LIDE 110	1		
37	Scanner	Canon	LIDE 220	4		
38	Scanner	Epson	DS-1630	2		

*** All rates should be Inclusive of all Taxes.**

**Seal
date**

Signature of the tenderer with

ANNEXURE – II

Sl. No.	Item	Specifications	Quantity (Nos.)
1	Server	Dell PowerEdge R510 Processor: Intel Xeon E5620 (2.4 GHz, 12MB L3 Cache, 1066 MHz) (Quad Core) Memory : 8 GB (2 x 4GB) DDR3, PC3-10600 CL9 ECC DDR3 1333 MHz RDIMM Disk Bays : Four 3.5" simple-swap or hot-swap SATA hard disk drives (HDDs). Eight 2.5" hot-swap SAS HDDs, 4 x 300 GB SAS HDD 2.5" Slim Hot Swap SAS, DVD - RW, Dual Gigabit Ethernet, 675 W Redundant Power Supply, 6 USB (2 Front, 4 rear), Two Ethernet <i>Purchased in 2011</i>	1
2	Computer	HP Pavilion 500 series Desktop Computer Core i5-4570/8 GB RAM/1 TB HDD/ NVIDIA GeForce GT 625 dedicated graphics/Win 10 Pro/23" TFT Monitor/USB wired Keyboard and mouse. <i>Purchased in 2015</i>	1
3	Computer	HP 6500 Slim Desktop Computer Core i5-6500/2x4 GB RAM/1 TB HDD/ on board graphics/Win 10 Pro/18.5" TFT Monitor/USB wired Keyboard and mouse. <i>Purchased in 2020</i>	1
4	Computer	HP 406 G1 Desktop Computer Intel Core i5-4570, 3.2 GHz, 6 MB Cache or its higher version, Intel Q8 series chipset, 3 PCI (PCI/ PCI Express) or more, : 4 GB 1600 MHz DDR3 RAM with 32 GB Expandability memory, 500 GB 7200 rpm or higher HDD, 47 cm or larger(18.5 inch or larger) TFT/LED Digital Colour Monitor, 104 keys keyboard, Mouse : Optical with USB interface. Bays : 4 Nos. or above, Ports : 6 USB Ports or more (at least 2 USB with 3.0), 1 Display port/VGA port, audio ports for microphone and headphone in front., Cabinet : Mini Tower/Tower, DVD ROM Drive : 8X or better DVD RW Drive., Networking facility : 10/100/1000 on board integrated Network Port. <i>Purchased in 2015</i>	1
5	Computers	HP Compaq 8200 Intel core i5-2400, 3.1 GHz, 6GB DDR3 RAM, 500GB SATA, DVD RW, Keyboard, mouse, ethernet, 18.5 " monitor <i>Purchased in 2012</i>	1
6	Computers	Dell OptiPlex 5080 SFF Intel Core i7 Intel Core i7 10700, 16GB DDR4, 1TB HDD, 256 GB SSD, 21.5" monitor, Windows 10 Pro <i>Purchased in 2021</i>	2
7	Computers	DELL Vostro 3671 Intel i5 8400, 8GB, 1TB HDD <i>Purchased in 2020</i>	5
8	Intel NUC PC	Intel NUC PC Intel NUC8i7BEH/16GB RAM/500GB SSD/ 8th generation Intel Core i7-8559U quad core processor with a maximum of 28 W TDP, 2.7 GHz base, 4.5 GHz Turbo, 8 threads/Intel Iris Plus Graphics 655/one SATA 6.0 Gbps port for 2.5' storage device/One USB 3.1 (Gen 2/10 Gbps) Type C port/ Two USB 3.1 (Gen 2/10 Gbps) Type A port /Two USB 2.0 ports/HDMI interface/Gigabit(10/100/1000 Mbps) LAN subsystem /Intel Dual	2

		Band Wireless-AC 9560/integrated Audio, Monitor: Make-Samsung, Model: LU28E590DS/XL; 28", Wireless Keyboard and mouse: Logitech. <i>Purchased in 2019</i>	
9	Intel NUC PC	Intel NUC PC Intel Mini PC Computer. NUC PC i5, 8GB, 128SSD, wireless keyboard and mouse <i>Purchased in 2021</i>	1
10	All-in-One PC	Dell OptiPlex 7480 AIO Intel Core i9 Intel Core i9 10900, 8GB DDR4, 512 GB SSD, 23.8", LINUX <i>Purchased in 2021</i>	12
11	All-in-One PC	Dell OptiPlex 7780 AIO Intel Core i7 Intel Core i7 10700, 16GB DDR4, 1TB SSD, 27", Windows 10 Pro <i>Purchased in 2021</i>	2
12	All-in-One PC	Dell OptiPlex 3280 AIO Core i5 Intel Core i5 10500T, Intel B460, 8GB, 256SSD, 1TB, OS : Windows 10 Professional <i>Purchased in 2021</i>	7
13	All-in-One PC	Dell OptiPlex 7480-i7 Intel Core i7 Intel Core i7 70700, 23-4", RAM 16 GB DDR4, 1TB HDD, Graphics card-4gb, Wireless Keyboard+Mouse, Windows 10 pro <i>Purchased in 2021</i>	1
14	All-in-One PC	Dell OptiPlex 7480-i9 Intel i9 Intel i9 10900 -16 GB Ram -ssd 500 GB-Graphlcs Card-4gb,Win 10 Pro -Kyb-Mou,-23.8'FHD' <i>Purchased in 2021</i>	8
15	All-in-One PC	Dell Optiplex 7490-i9 Intel i9 10thGen /16GB RAM/512G8 SSD /Intel@ UHD Graphics/integrated Graphics/24" display/ Support for upto 64 GB of system memory/one SATA 6.0 Gbps port for 2.5' storage device/One USB 3.1 (Gen 2/10 Gbps) Type C port/Two USB 3.1 (Gen 2/10 Gbps) Type A port /Two USB 2.0 ports/HDMI interface/Gigabit(10/100/1000 Mbps) LAN/WiFi enabled/integrated Audio/camera/ Wired Keyboard and mouse. <i>Purchased in 2022</i>	3
16	All-in-One PC	Dell Optiplex 7490-i9 With Hight Adjustable Intel i9 10thGen /16GB RAM/1024GB SSD /Intel@ UHD Graphics/Dedicated Graphics/24" display/ Support for upto 64 GB of system memory/one SATA 6.0 Gbps port for 2.5' storage device/One USB 3.1 (Gen 2/10 Gbps) Type C port/Two USB 3.1 (Gen 2/10 Gbps) Type A port /Two USB 2.0 ports/HDMI interface/Gigabit(10/100/1000 Mbps) LAN/WiFi enabled/integrated Audio/camera/ Wired Keyboard and mouse. <i>Purchased in 2022</i>	6
17	Laptop	HP Pavilion Intel Core Intel i7-10750H, 16GB (1x16GB) DDR4 3200 512G8 SSD PCIe NVMe TLC , NVIDIA Quadro P620 , Win 10 Pro, LED 15.6 FHD AG, WLAN + BT, Fingerprint Sensor <i>Purchased in 2021</i>	1
18	Laptop	Acer Inter core i3 020U/7101U Inter core i3 7020U/7101U, 4GB DDR4, 500GB HDD <i>Purchased in 2020</i>	1
		HP Pavilion x360 Core i7 11th Gen	

19	Laptop	16 GB/1024 GB SSD/Windows 11 Home, 14-dy1047TU 2 in 1 Laptop (14 inch, Natural Silver, 1.52 kg, With MS Office. <i>Purchased in 2022</i>	2
20	Laptop	Dell Latitude 5420 Dell Intel Core i7 14 Inch Laptop/11th Gen/16GB RAM, 512GB SSD/ (Windows 10 Home) <i>Purchased in 2022</i>	1
21	Laser Printer	Model: Canon LBP 3500 <i>Purchased in 2009</i>	1
22	Laser MFD	Model: Canon ImageClass MF4320d <i>Purchased in 2009</i>	1
23	Laser MFD	Model: Canon ImageClass MF226dn <i>Purchased in 2016</i>	1
24	Laser MFD	Model: Canon ImageClass MF4820d <i>Purchased in 2016</i>	1
25	Laser MFD	Model: Canon ImageClass MF264DW <i>Purchased in 2021</i>	1
26	Laser MFD	Model: Brother DCPB7535DW <i>Purchased in 2021</i>	3
27	Laser Printer	Model: Brother HL L2361DN <i>Purchased in 2018</i>	1
28	Laser MFD-A3	Model: HP M436dn A3 Multi Function Printer <i>Purchased in 2020</i>	1
29	Laser MFD	Model: HP MFP 227fdn A4 Multi Function Printer <i>Purchased in 2020</i>	2
30	Inkjet Printer	Model: Epson L655 <i>Purchased in 2018</i>	1
31	Graphics pen Tablet	Model: Huion Anti-Glare Kamvas 22 Plus <i>Purchased in 2021</i>	1
32	Smart Board	Cybernetyx 75" Interactive Panel 75" Interactive Panel Supports Resolution upto 3840 x 2160 (4K), Aspect Ratio: 16:9, Glass Surface:4mm thickness Mohs -7 level Anti-Glare Toughened glass, Inbuilt Speakers: 2x 15W, Interface: 2x HDMI In, 1x VGA in, 1x Mic in, 1x Audio in, 1x VGA out, Control: RS232, Ethernet & OPS PC having core i5 Processor, 4GB RAM, 128GB SSD <i>Purchased in 2021</i>	1
33	24 port Manageable Switch	Model: DAX Dx 5024GM <i>Purchased in 2010</i>	2

34	4 U Rack	Model: Valrack <i>Purchased in 2010</i>	1
35	Scanner	Model: Canon LIDE 110 <i>Purchased in 2011</i>	1
36	Scanner	Model: Canon LIDE 220 <i>Purchased in 2018</i>	4
37	Scanner	Model: Epson DS-1630 <i>Purchased in 2018</i>	2